



Khatra Adibasi Mahavidyalaya

Khatra, Bankura, West Bengal

Department of Bengali

Academic Audit:2019-2020

**Academic Audit:- Department: Bengali**

Period of Audit: 2019-20

I - COLLEGE PROFILE (To be filled in by the IQAC Coordinator)

1	Name of the Department, Website, email and Ph. No.	Department: Bengali		E-mail: ghoshmanas444@gmail.com			
2	Name of the HOD, email & Mob. No.	Name: Mr. Manas Ghosh		E-mail: ghoshmanas444@gmail.com			
3	Name of the IQAC Coordinator, email & Mob. No.	Name: Dr. Alope Bhowmik		E-mail: alokebhowmik.b05@gmail.com			
4	Year of Establishment/ Year of Affiliation	1979					
5	NAAC Grade with Cycle, Accredited Year (if not Accredited Status of Preparations)	Grade B+ (2.64) Cycle 2, 2016					
6	UGC Recognition (2F & 12 B)	YES					
7	Departmental Working Hours (if shift system, mention details of both shifts & give reasons for shift system)	10.00 a.m-5.00 p.m (Monday to Saturday)					
8	No. of Posts Sanctioned for the Department and Present Strength of the Department: (Annexure 1)			Govt. Approved Sanctioned teaching post	Present strength		
		Full-time Teacher:		03	03		
		Govt. approved PTT		04	04		
		Guest Lecturer:		Nil	Nil		
9	Course wise & Year wise <u>enrolled</u> Students-strength particulars	No. of Students	Year	1 st year	3 rd Sem	5 th Sem	6 th Semester
	Year wise passed students details	[Honours]	19-20	77	48	56	54
			19-20				54

^ Passed in Bengali but could not clear Semester

II-CURRICULAR ASPECTS (with Attachments)	Statement	Impression / Recommendation / Remark by Academic Advisors	Status
1 Departmental Annual Curricular Plans	<p>The department of Bengali follows the curriculum and syllabus as prescribed by the affiliating university (Bankura University). In each semester the syllabus is distributed in modules the stipulated syllabus is completed, and the topics are taught as per the credits allocated to each subject.</p> <p>The distribution of the syllabus in modules and unitization of the syllabus were prepared well before the commencement of classes and executed in a planned and systematic manner (Annexure 2). Departmental meeting regarding the distribution of the syllabus of 1st, 3rd, 5th Semester was held on 12/07/2019. Departmental meeting regarding the distribution of the syllabus of 2nd, 4th, 6th Semester was held on 14/02/2020. Other departmental meetings were held on 13/11/2019. PO, CO & PSO were also formulated (Annexure 3).</p>		
2 Departmental Activities and Records of students' and Teachers' participation for the Academic Year	<p>Every activity is recorded such as Induction programme, Departmental meetings, Departmental Seminars, student seminars, Class Tests, Meetings of committees related to Parent-Student -Teacher formed by the department etc. Departmental meetings were held on 12.07.2019. Freshers' welcome was held on 05.11.2019 the Departmental Wall magazine Dhansish was published on 05.11.2019, Parent-teacher meeting was held on 27.09.2019. An institution-level seminar was held on 10.09.2019. Internal examination of the 3rd & 5th semester was held on 24th to 27th November 2019(Hons). Internal examination of the 3rd & 5th semester Programme was held from 1.11.2019 to 5.11.2019. 1st semester Hons. &</p>		

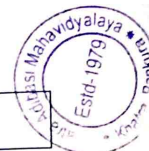


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		Programme was held on 7.11.2019. Other Departmental meetings were held on 13.11.2019 & 14.02.2020.		
3	Add-on/Certificate Courses completed during Academic Year	NIL		
4	Plan for introduction of new Add-on/Certificate Courses in Academic Year	NIL		
5	Coverage of Syllabus (Average Percentage)	The syllabus is covered for all courses of UG program within the stipulated time period. In each semester 100% syllabus is completed. 1st semester classes began on 22.07.2019., 3rd & 5th semester classes began on 1.08.2019. Syllabus of 1 st , 3 rd & 5th semester was completed on 16.11.2019., 25.11.2019 & 15.11.2019 accordingly. The syllabus was completed for 2nd, 4th, and 6th-semester classes began on 3.02.2020. The syllabus was completed in the COVID situation in online mode.		
6	Maintenance of Student Attendance Registers	Day to day attendance is recorded in the Student Attendance Registers. Students were made aware about the importance of their percentage of attendance.		
7	Feedback forms on Mentorship from students	NA		

III - TEACHING, LEARNING & EVALUATION (with Attachments)	Statement	Impression / Recommendation / Remark by Academic Advisors	Status
1 Teaching Diaries & Plans in the Prescribed Formats	Record of Plan of Action and Achieved of each session is well maintained by the department.		
2 Co-Curricular Activities (Departmental Level)	<ul style="list-style-type: none"> Students of the department prepare Wall Magazine which was published on 5.11.2019. Students of the department organized the FRESHERS WELCOME ceremony and participated in various cultural programs held on 5.11.2019. Students of the department also participated in RABINDRA JAYANTI CELEBRATION on 8th May 2020 (Online mode) & participated in different cultural programmes (Independence Day, Teachers' Day, Celebration of Netaji's Birth Day, National Youth Day, Republic Day, Basanta Utsab, etc.) held in the college in the session 2019-20. 		
3 Degrees offered	UG Hons & programs are run by the department.		
4 Conduct of Internal Examinations-continuous assessment & Mid-Term Test	Continuous assessment is carried out by the department in the form of a Class Test carried out in written form as well as verbally. Internal assessment examinations are held in the form of assignments and viva voce. Internal assessment of 1 st , 3 rd , & 5 th semester students (Hons & Programme) was held on 31.08.2019- 3.09.2019. Internal assessment of 3 rd , & 5 th -semester students (Hons) was held on 24.09.2019.- 27.09.2019. Internal assessment of 3 rd & 5 th -semester students (Programme) was held on 1.11.2019.-5.11.2019. Internal assessment of 1 st -semester students (Hons & Programme) was held on 7.11.2019.		
5 Remedial Classes	Remedial classes were taken on 13.11.2019. & 14.11.2019 for 1 st semester 6.11.2019., 12.11.2019. & 13.11.2019 for 5 th semester.		
6 Record of Mentoring of students by teachers	NA		

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7	Result Analysis	Result analysis is done according to the result sheet provided by the University (Annexure 4). After critical analysis of the results, the students are advised about how to improve in the University examination.		
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IV - RESEARCH AND CONSULTANCY (with Attachments)		Statement			Impression / Recommendation / Remark by Academic Advisors	Status
1	No. of Research Guides in the Department	Nil				
2	No. of Faculty registered for Ph. D	01				Registered under Bankura University on 31.08.2017
3	Number of Major/Minor/Other Research Projects	Major	Minor	Others		
		NA	NA	NA		
4	Number of Research Papers Published in Academic Year (Internationals/Nationals Journals)	International	National	State Level		
		NA	NA	NA		
		Nil	Nil	Nil		
5	Number of Papers Presented in the Academic year 2019-20 (International/National/State Level Conference) (attach details) Annexure 5A	International	National	State Level		
		02 (MG. 18.09.2019 & 26.09.2019.) 01 (SD. 1.06.2020)	01 (PH. 26.09.2019.)	Nil		
6	Number of Books Published in the Academic year 2019-20 (Single Author/Co-Author) (attach details) *** Annexure 5	As a Single Author	As a Co-Author			
		01 (Dr. Satyajit Datta, June,2020.)	NA			

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7	Number of Seminars / Workshops / Training programs conducted in the Academic year (International / National / State) (attach details) [I – International, N – National, S – State Level]	Seminars			Workshops			Training Program						
		I	N	S	I	N	S	I	N	S				
		NA	NA	NA	NA	01(SD.15.05.2020 to 21.05.2020.)	NA	NA	NA	NA				
8	Student Seminars/ Workshop/ Exhibition/ Project in the Academic Year (other than University)	Seminar			Workshop			Exhibition	Project					
		NA			NA			NA	NA					
9	No. of book chapters published in an edited book	03												
10	Record of MOUs in the Academic year (attach details)	NA												

*** Annexure 5-No of Book Chapters published from

A book chapter published in 2020 (Swadhinata Paraborti Bangla Katha Sahitya / ISBN: 978-93-87770-60-7) By M. Ghosh

Book-chapter published in February 2020 (ISBN: 978-93-9013-40-3-8) by Dr. S. Datta.

Book-chapter published in February 2020 (ISBN: 978-81-919626-9-8) by Dr. S. Datta.



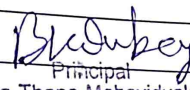
V- EXTENSION ACTIVITIES (with Attachments)		Statement	Impression / Recommendation / Remark by Academic Advisors	Status
1	Record of Subject/Department Related Extension Activities (attach details)	NA		
2	Field Visit (attach records)	NA		
3	Industry Visit (attach records)	NA		
4	Any Other Club (attach records)	NA		
5	Any other social service activity undertaken by the students and teachers/students/teachers of the department (attach records) Annexure 7	Programme Officer, NSS. (Dr. Parthasarothi Hati)		



Department of Bengali

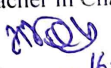
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Recommendation/Suggestions by Academic Advisors

Suggestions for improvement /progress of the department		Sheet attached	
		Signatures of Academic Advisor with designation	Seal
1			
2		1  Principal Onda Thana Mahavidyalaya P.O.-Murakota, Dist. Bankura	
3		3	

Signature of the HOD with date
Head
Department of Bengali
Khatra Adibasi Mahavidyalaya
16.11.21


Signature of the Teacher in Charge with date


Teacher-in-Charge
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura

Declaration by the Teacher in Charge

On behalf of the College Governing Body and as Institutional Head, I will forward the observations by the Academic Advisors to IQAC and also to the Governing Body of the Institution for further necessary action regarding Academic development of the department.


Coordinator
IQAC
Khatra Adibasi Mahavidyalaya
Khatra : Bankura


Signature of Teacher in Charge
Teacher-In-Charge
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura

Date:



List of Annexure

Annexure I

No. of Posts Sanctioned for the Department and Present Strength of the Department:
2019-20

Govt. Approved / Sanctioned teaching post: 06

In-positioned teaching staff: 06

Faculty members of the department of Bengali, Name, qualification, designation, specialization (D.Sc./ D.Litt./ Ph.D. / M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Parthasarothi Hati	M.A., Ph.D.	Associate Professor	Folk Culture & Literature	19 Years +	NA
Mr. Manas Ghosh	M.A.	Assistant Professor	Bengali Fiction	2 Years +	NA
Mr. Amalendu Mandal	M.A.	Govt. Approved PTT	Rabindra Literature	21 Years+	NA
Dr. Biswajit Patra	M.A.	Govt. Approved PTT	Indian Literature	19 years	NA
Mr. Anupam Batabyal	M.A.	Govt. Approved PTT	Bengali Drama	11 Years+	NA
Mr. Somnath Dutta	M.A. (Net qualified)	Guest Teacher	Bengali Linguistics	6 Years+	NA

Annexure 2:

Syllabus Module (Unitization of Syllabus through Allocation of Teaching Assignments with credits)

Link: https://kamv.ac.in/dept_contents.php?did=1&item_id=2

Annexure 3: CO, PO, PSO

https://kamv.ac.in/course_outcome.php

Annexure 4: Result Analysis

Sem	Appeared	Passed	Not Passed	Percentage
6 (2019)	45	34	11	75.55%

Annexure 5: List of Publications

Faculty	Title of Book-chapter	Title of Book	Level	Date
Dr. Satyjit Datta		Rabindranather Kobita O Adhunik Bangla Kobita ISBN : 978-81-941062-2-7	National	June, 2020
Manas Ghosh	Galpokar Ramkumar Mukhopadhyay	Swadhinata Paroborti Bangla Katha Sahitya ISBN : 978-93-87770-60-7	National	2020
Dr. Satyjit Datta	Banglar Dolit Samproday O Bangla Chhoto Galpo : Anusandhan O Alochonay	Bangla Chhoto Galpe Nimnabitter Porisar ISBN : 978-93-9013-40-3-8	National	Feb 2020
Dr. Satyjit Datta	Loksanskritir Velay Khokababur pratyabartan	Nirman O Srijone Ekguchha Rabindra Chhotogalpo	National	Feb, 2020



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Annexure 5(A)

List of Seminar Presentations

Faculty	Title of the Paper	Title of the Book / Seminars	Level	Date
Manas Ghosh	Swapnamay Chakrabortir Bangla Galpe Narir Abasthan	Swadhinota Uttor Bangla Sahitya	International	18.09.2019
Manas Ghosh	Mythmukto Vidyasagar	Ishwar Chandra Vidyasagar : Jibon O Sahitya	International	26.09.2019
Dr. Satyajit Datta	Nazruler Shyama Sangeet	Prasango Nazrul : Jana- Ajana	International	1,06,2020
Dr. Parthasarothi Hati	Jal Pare Pata Nare	Ishwar Chandra Vidyasagar : Jibane O Japone	National	26.09.2020